

CITY OF MARLBOROUGH MEETING POSTING

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CITY CLERK'S OFFICE
MARLBOROUGH

Meeting Name: MPS SCHOOL COMMITTEE MEETING

2024 FEB -9 AM 9:34

Date: TUESDAY, FEBRUARY 13, 2024

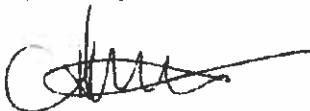
Time: 7:30 PM

Location: 17 WASHINGTON STREET, SCHOOL COMMITTEE ROOM

Agenda Items to be addressed:

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - A. MHS Student Advisory Committee
4. Committee Discussion/Directives
5. Communications
6. Superintendent's Report
 - Student Opportunity Act Plan Update
 - Superintendent Mid-Year Goals Update
 - Assabet Valley Collaborative Annual Report
 - Cellphone Update
 - A. Assistant Superintendent of Student Services
 - Kindergarten Registration
 - SEPAC Update
7. Acceptance of Minutes
 - A. Minutes of the January 23, 2024 School Committee Meeting
8. Public Comment
9. Action Items/Reports
 - A. MHS Robotics Overnight Trip to Championship
 - B. Voices Rechoired Out of State Field Trip
 - C. MHS Program of Studies (tabled at the January 23, 2024 meeting)
 - D. Updated FY25 Budget Calendar
 - E. FY25 School Calendar DRAFT
 - F. Memorandum of Agreement between the Marlborough School Committee and the Behavior Technicians, SEIU, Local 888
 - G. Acceptance of Donations and Gifts
10. Reports of School Committee Sub-Committees
11. Members' Forum
12. Adjournment

Respectfully submitted,



Heidi Matthews, Secretary
Marlborough School Committee

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 3A

**For School Committee Meeting of
February 13, 2024**

SUBJECT: MHS Student Advisory Committee Update

Person(s) preparing Agenda Item: Dr. Daniel Riley

Title: Principal

Listing of Attachments (supporting documentation):

SAC Members & Agenda

BACKGROUND:

The Student Advisory Committee updates the School Committee on various activities at Marlborough High School a few times each year.

STATUS:

SAC presenting (list of topics attached)

RECOMMENDATION:

That the students are acknowledged for their updates for MPS.

Recommended by:



Recommended by the Superintendent:



Dr. Daniel J. Riley, Ed. D. • Principal
Marlborough High School
431 Bolton Street, Marlborough, MA 01752
(508) 460-3500, ext. 17140 • driley@mps-edu.org

Student Advisory Committee Members

Risha Khanderia* (12th)	risha5823@k12.mps-edu.org
Katalina Cartes Guzman (11th)	katalina12327@k12.mps-edu.org
Atul Modur (10th)	atul11638@mps-edu.org
Taylor Cronis (9th)	taylor11503@k12.mps-edu.org
Tayla Stempson (9th)	tayla11586@k12.mps-edu.org

*School Committee Representative

Student Advisory Committee Agenda February 13, 2024

- Katalina Cartes Guzman - Celebrating Panther Periods
- Atul Modur - MHS Robotics Competition
- Taylor Cronis - Junioresettes and Nurses Collaboration
- Tayla Stempson - Polar Plunge

SCHOOL COMMITTEE SUPERINTENDENT UPDATE

TO: MARLBOROUGH SCHOOL COMMITTEE

FROM: MARY MURPHY, SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S UPDATE

DATE: 2/23/24

1. Student Opportunity Act Plan: Over the last few weeks I have met with groups of teachers, administrators, parents, and community members to share information, data, and potential focus areas for our upcoming Student Opportunity Act Plans.

I plan to update the committee on the additional steps I have taken over the last few days to gather additional staff and family feedback.

2. Student Cellphone Use Update: Over the last few years there was an increase of student use of cell phones in our schools. At times, this use has interfered with classroom instruction and/or created conflicts with students. Cell phone use in our schools has been one area that the leadership team has been developing school-wide common expectation.

The K-5 schools developed common cell phone expectations for all students, in all buildings. Students and families were asked to review those when they began school this year. Cell phones are not to be used during the school day and if a student has a cell phone it must remain in their backpacks during the school day.

In the fall Marlborough Public Schools received a state "Cell Phone" grant from the Department of Elementary and Secondary Education. The grant allowed us to purchase "Yondr" pouches for all students and staff. School-wide systems for implementing and overseeing cell phone use with the Yondr pouches has shifted from the classroom teachers to the team greeting students every morning. Whitcomb School has reported an 86% decrease in reported cell phone violations since the Yondr implementation.

Throughout the spring the K-12 principals will be collecting additional feedback on the current cell phone expectations and the team will plan any adjustments to the current MHS practices. If any adjustments to current MHS expectations or practices are considered teachers, students, and parents will be included in those discussions.

DESE has asked districts to consider creating a Cell Phone Policy. Based on data and feedback from school leadership, teachers, and families I am recommending that we not create a school committee policy.

3. Superintendent Mid-Year Goals Update: Attached to my report is a mid-year update to my FY 25 goals.

4. Assabet Valley Collaborative Annual Report: I have attached the FY23 Assabet Valley Collaborative Annual Report to my report.

Respectfully Submitted,
Mary Murphy
Superintendent of Schools

Superintendent's Goals FY2024 Mid-Year Update:

Goal 1: (Student Learning Goal) Instructional Leadership

Through the continued implementation of the District Strategy for Improvement and District Improvement Plan, the Superintendent monitors and supports principals and instructional staff through observations and feedback to ensure that instructional practices in all settings reflect high expectations regarding content and quality of effort and work, engage all students, and are personalized to accommodate diverse learning styles, needs, interests, and levels of readiness.

Marlborough Public Schools is committed to at least 60% of our students in each grade level (K-10) meeting or exceeding their projected growth target as measured by the 2024 spring NWEA assessments in both math and reading. The Superintendent will monitor and assess progress across all schools and content areas to ensure that all instructional staff are supported to implement effective and rigorous standards-based units of instruction consisting of well-structured lessons with measurable outcomes.

Key Actions

1. The FY25 budget will continue to support the District's Strategy for Improvement.
2. By mid-November, the superintendent will complete with all principals and district administrators Steps 1 and 2 of the Educator Evaluation Cycle (Self-Assessment; Analysis, Goal Setting, and Educator Plan Development).
3. By the end of February, the superintendent will complete Formative Evaluation conferences with each principal and the district administrators the superintendent supervises.
4. Conduct at least bi-weekly visits at each school and walk-through classrooms with building principal.
5. During school visits, and monthly individual meetings with the principal, ask the principals to share their observation of instructional high expectations.
6. Review class and school wide NWEA growth and achievement with building principals during monthly individual meetings and district growth and achievement during district leadership meetings.
7. Monitor the frequency of principal visits to classrooms and review the quality of their feedback to teachers.
8. By June 30, complete Summative Evaluation Reports for district administrators and teacher/professional staff and analyze goal attainment.

Benchmarks

1. Calendar of administrative team meetings (process).
2. Completed Educator Plans (process).
3. Log demonstrating at least biweekly visits per school (process).

4. Log demonstrating frequency of principal visits to classrooms (process).
5. Analysis of principal feedback to teachers (outcome).
6. Analysis of Summative Evaluation Reports demonstrates meets or exceeds rating on 95 percent of district administrator and teacher/professional staff goals (outcome).
7. Completed School Improvement Plans aligned with goals identified in the District Strategy for Improvement (outcome).

Mid Cycle Progress toward goal:

- District-wide Leadership Team and Teacher Leaders updated current Strategy for Improvement and identified budget priorities through FY27.
- Bi-weekly school and classroom walkthroughs have been scheduled and completed.
- Additional one-on-one meetings with building leaders are scheduled for the year.
- Formative evaluation cycle meetings are scheduled for appropriate school and district leaders the week of February 26th.
- Building leaders have been meeting with their school councils to update School Improvement Plans. The Strategy for Improvement updates will be embedded in the District Improvement Plan.

Goal 2: (Professional Practice) New Superintendent Induction Program. Continue to develop skills in strategy development, data analysis, and instructional leadership by completing the second year of the New Superintendent Induction Program and earning at least Proficient ratings on each major assignment.

Key Actions

1. Attend four daylong sessions and five half day sessions.
2. Complete all assignments.
3. Consult with my assigned coach up to four hours monthly.

Benchmarks

1. Calendar documents attendance and contact with coach (process).
2. Rubric rating on each assignment demonstrates proficiency (process and outcome).

Mid Cycle Progress toward goal:

- I have attended all NSIP Trainings.
- I have met with my coach weekly.
- My coach has joined me in school walkthroughs, in-district meetings, and observed our leadership team meeting.

Goal 3: (District Improvement) During the 2023-2024 school year, I will support, monitor, and assess principals' proficiency to support educators' incorporation of the MPS 6 EL instructional strategies designed to improve student comprehension and instructional practices and assess their impact on student growth and achievement.

Key Actions

1. During school visits, observe classrooms with the principal and share evidence of implementation of SEI strategies as outlined in the district's goal.
2. Review class and school-wide implementation of SEI Strategies with building principals during monthly individual meetings. Review and provide feedback to principals on action plans and revisions to these plans to support educators to meet their goals.
3. Review principal's school-wide assessment data, and the impact of school specific actions to growth and achievement.

Benchmarks

1. Schedule of meetings with principals (process).
2. Superintendent/Principal data meetings scheduled throughout year (process).
3. Revised School Improvement Plans reflecting new goals based on school and classroom specific data (outcome).

Mid Cycle Progress toward goal:

- Bi-weekly walkthroughs have been completed and will continue throughout the 2023-2024 school year.
- During walkthrough I am collecting data, per school, on the number of classrooms observed and each SEI strategy noted.
- Debrief includes principal/superintendent SEI observation comparisons and next steps to support further implementation.

Goal 4: (District Improvement) The Superintendent will support the learning and growth of all students and the success of staff by leading the principals to identify, implement, monitor, and revise school and classroom expectations. The Superintendent will lead the district leadership team to assess the success of the August-

February implementation and create a plan that includes revisions, if needed, by May 2024.

Key Actions

1. By August 2023 provide professional development to building based and district leaders on PBIS and setting school-wide expectations.
2. By September 2023, ensure that all building leaders include an overview of the school-wide expectations to all staff and share plan for when expectation lessons will be taught to preK-12 students.
3. Provide consultant to building leaders and teams to support consistent district-wide implementation of PBIS.
4. By January 2024, implement district-wide common discipline responses.

Benchmarks

1. Summer trainings completed (process).
2. Consultant identified and supporting school teams(process).
3. Common PBIS model, expectations, and discipline procedures implemented district-wide (outcome).

Mid Cycle Progress toward goal:

- District-wide training of administrators was completed June-August.
- Consultant has continued to support school leaders and PBIS teams.
- School core values and expectations were identified and shared.
- K-12 definitions and process for identifying student discipline definitions and responses were finalized.
- K-5 teachers received training in Aspen Discipline Module.
- Systems have been created to allow support staff to report behavior concerns: training to be completed this year.

Goal 5: (District Improvement) The Superintendent will support the learning and growth of all students and the success of staff by leading the principals to develop systems and supports improve student attendance. The Superintendent will lead the district leadership team to assess the success of the August-May implementation and create a plan that includes revisions, if needed, by July 2024.

Key Actions

1. During the summer of 2023, meet with leadership team to create a district-wide common system and expectation to track, document, and communicate with students and family's attendance issues.
2. Create common model for school-based attendance meetings.
3. Provide TalkingPoints to staff to communicate with families.

Benchmarks

1. District-wide common attendance letters, family outreach timelines, and tracking of attendance data (process).
2. District Leadership Team agenda with attendance progress noted(process).
3. School attendance targets met(outcome).

Mid Cycle Progress toward goal:

- TalkingPoints was shared as a new district-wide communication tool.
- I communicated district-wide expectations for TalkingPoints use.
- I applied for and received approval for a \$10,000 DESE attendance grant.
- Assistant Superintendent O'Brien applied for grant funding to support MHS reengagement coaches.
- Grades 1-12 are piloting "Attendance Academies" during February and/or April vacation.



28 LORD ROAD, SUITE 125; MARLBOROUGH, MA 01752
www.avcollaborative.org

2023 ANNUAL REPORT

January 19, 2024

Message from Executive Director

Dear Assabet Valley Collaborative Community Members,

The mission of AVC is to **partner** with **students, families, school districts, and communities** to cultivate a learning environment that **embraces diversity** of all kinds. We strive to **evolve** and **adapt** our approach of providing individualized support and access to resources in an equitable and human-centered way.

In pursuit of our mission, AVC has made **educational equity its top priority**:

- It is a **moral obligation** that **requires deep transformation** at **all levels** - personal, interpersonal, institutional, and systemic.
- It requires **lifelong DEEP learning for all** in the AVC community: *staff, students, families, district and community partners*.
- It requires **tactical design** of strategy and systems to remove barriers to transformation.
- It requires a **redesign of power and learning structures**.

Since 2020, AVC's Board of Directors has supported the adoption of a **shared leadership model** as one of many efforts to achieve our mission, vision, and commitments to educational equity.

Shared Leadership Statement:

At AVC we believe that everyone in our community is a **leader and learner** who each **possess inherent brilliance**. We also believe that every community member has the **ability** and a **responsibility** to support the learning and growth of ourselves and others.

FY2023 Highlights

- Renovation of Evolution's new space was stalled by legal challenges with the original contractor. New vendor selected after legal resolution - completion due in FY24.
- Year 3 of [Shared Leadership](#) model; transition in leadership positions and structures underway;
- Cultural Proficiency - goal of 100% staff completion of 3-day training underway with AVC's in-house trainers by June 2024; By end of June 2023, more than 50% of staff have completed. Teams from 3 member districts joined AVC's teams at no cost.
- New hiring process was successful in achieving full staff despite workforce shortages in industry.

- Restarted job-alikes for district leaders in the second half of year with full implementation scheduled for FY24
- College and work partnerships for students; higher ed partnerships for staff/interns
- Community night, music performances, college visits, worksites, art shows, prom, graduations, special olympics, student-run catering and coffee shops
- Facilities rentals resume for available spaces
- Referrals increase at all school programs

The Assabet Valley Collaborative Board of Directors voted to approve this FY23 Annual Report at its Board meeting on January 19, 2024.

Sincerely,

A handwritten signature in black ink, appearing to read "Cathy", followed by a long horizontal line.

Cathy Cummins
Executive Director
508-460-0491
ccummins@avcollaborative.org

MISSION

The mission of Assabet Valley Collaborative is to **partner** with **students, families*, school districts, and communities** to cultivate a learning environment that **embraces diversity** of all kinds. We strive to **evolve** and **adapt** our approach of providing individualized support and access to resources in an equitable and human-centered way.

*families = all support networks, caretakers and champions of our students' success

FOCUS

The focus of AVC is the development and delivery of high quality programs and services to member districts which shall complement and strengthen those provided by member school committees.

Board of Directors	School District(s)	District Joined
Superintendent Ernie Houle	Assabet Valley Regional	1976
Superintendent Beth Chamberland	Auburn	2018
Superintendent Jeffrey Zanghi/Carol Costello	Berlin and Boylston	1976
Superintendent James Cummings	Grafton	2015
Superintendent Marco Rodrigues, <i>Vice Chair</i>	Hudson	1976
Superintendent Mary Murphy	Marlborough	1976
Superintendent Brian Haas	Maynard	1976
Superintendent Gregory Myers	Millbury	2011
Superintendent Kirk Downing	Nashoba	1976
Superintendent Gregory Martineau	Northborough and Southborough	1976
Superintendent Joseph Sawyer	Shrewsbury	1976
Superintendent Amber Bock, <i>Chair</i>	Westborough	1976

HISTORY

The Assabet Valley Collaborative (AVC) was established in 1976.

In Massachusetts, educational collaboratives are public regional multi-service agencies, authorized by state law (Chapter 40, Section 4E) to develop, manage and provide services or programs to public school districts.

According to AVC's founding document, its "Collaborative Agreement," the purpose of Assabet Valley Collaborative is to provide:

- Specialized education programs and services for students ages 3 to 22 and as they transition to adulthood.
- Special education transportation and other transportation services
- Professional development, training and resource sharing
- An array of consultative and direct services
- Cooperative purchasing/procurement services
- Cost-effective responses to needs articulated by member districts
- Services to adults with disabilities subject to authorizing statute, regulations state contracts/approvals and board approval
- Early childhood services to children with disabilities under the age of 3 subject to authorizing statute, regulations state contracts/approvals and board approval

The overall objectives in AVC's Collaborative Agreement include:

- The creation and/or delivery of cost-effective responses to needs articulated by member districts
- The delivery of high-quality, specialized education programs and services for students ages 3 to 22 and as they transition to adulthood.
- The delivery of cost effective and efficient special education transportation services
- The development and delivery of high-quality and cost-effective consultative services
- The development and delivery of high-quality and cost-effective professional development, training and resource sharing
- The provision of effective and efficient cooperative purchasing/procurement services
- Subject to statutory and regulatory authorization, the development of continuous and evolving services that may include leveraging expertise and resources to expand the continuum of services to include young children with disabilities and/or adults with disabilities (22+)

BENEFITS OF MEMBERSHIP

1. Receive member discounts

All AVC programs and services are provided to members at membership rates. Nonmember districts may access AVC programs and services at a 12-15% surcharge.

2. Influence and guide decision making

Member districts influence and guide decision-making regarding existing and new programming, improving the quality of services and pooling resources with neighboring districts. In the last decade, member district influence resulted in the opening of SOAR Assessment Center, Evolution, Family Success Partnership, and the expansion of OSA to include grades 5-8 and the addition of music therapy, equity-centered consulting, and a consulting child psychiatrist.

3. Obtain cooperative/volume purchasing advantages

Members have access to Cooperative/Volume Purchasing through collective procurement activities. AVC procures goods and services on behalf of member communities, resulting in more competitive pricing for goods districts need to purchase. In FY21 AVC contracts included office supplies, copy paper, school supplies, and transportation services.

4. Gain access to grant-funded initiatives

Members have access to grant-funded initiatives through collective, collaborative stakeholder groups. AVC seeks to identify areas of need and determine grant funding or other sources of revenue to support the launch of new initiatives.

5. Network and Collaborate with Colleagues

Members have access to Job-Alikes and joint initiatives for district faculty. Through joint initiatives, member districts share expertise, pool resources to increase capacity, collaborate on new regulations and mandates, and launch innovations and projects to improve public education in our region.

PROGRESS IN ACHIEVING PURPOSE

The following table highlight's AVC's progress in 2022-2023 in achieving the purposes articulated in AVC's Collaborative Agreement

Purpose:	Progress in FY23
To provide specialized education programs and services for students ages 3 to 22 and as they transition to adulthood.	AVC continued to provide specialized programs as noted throughout this annual report. Evolution, Orchard Street Academy, and REACH served 116 students in FY23 - with an average daily enrollment of 89.42 students. A renovation project at Evolution was underway throughout the year - limiting enrollment pending completion.
To provide special education transportation and other transportation services	In 2022-2023 AVC's was in the 2nd of a 3 year contract with Van Pool for special education transportation services. VanPool transported over 500 students. Industry school bus driver shortages continued to impact Van Pool's ability to meet all of our districts' needs.
To provide professional development, training and resource sharing	In 2022-2023 AVC began to resume providing in-person professional development services to districts related to cultural proficiency. AVC provided these services at no cost to participating districts to support district engagement with the learning and leadership of AVC staff. AVC job-alike groups were strengthened or restarted: Curriculum Directors, Special Education Directors, Business Officials, Technology Directors. Facilities rentals resumed in January 2022 - with Saturday training room rentals that provided revenue for AVC and opportunities for additional compensation for AVC staff. Space limitations due to ongoing renovation project limited expansion.
To provide an array of consultative and direct services	AVC's consulting team provided services to 5 districts/organizations in the following disciplines: occupational, physical, and music therapies. Family Success Partnership (FSP) maintained contracts with 6 school districts and delivered wraparound services to 129 families (totaling 390 individuals) and provided 42 district consults
To provide cooperative purchasing/procurement services	At the end of FY23, AVC completed public procurement activities on behalf of member districts - awarding contracts for copy paper, office supplies and school supplies.
To provide services to adults with disabilities subject to authorizing statute, regulations state contracts/approvals and board approval	During 2021-2022, plans to explore adult programming continued to be on hold.
To provide early childhood services to children with disabilities under the age of 3 subject to authorizing statute, regulations state contracts/approvals and board approval	FSP continues to help families navigate resources related to child care, early intervention, parenting, diapers, nutrition, and other holistic family needs.

Orchard Street Academy (OSA) and SOAR Assessment Center

57 Orchard Street; Marlborough, MA 01752

Orchard Street Academy offers academic and clinical services to students in grades six through twelve. Programming includes:

- Small instructional groups
- Integration of academics, expressive therapy and transition skills
- Positive Behavior Intervention and Support (PBIS)
- Trauma-Informed Care (TIC)

Within OSA, the SOAR Assessment Center is a short-term stabilization and diagnostic assessment program for middle and high school students (grades 6-12). Our team collaborates closely with parents and districts to identify appropriate academic and clinical support for students with social/emotional difficulties. Program features include:

- Customized educational and clinical assessments
- Individualized academic and clinical services
- Comprehensive reports and recommendations

Value

OSA's expressive therapy programs and high-interest electives add value to our comprehensive academic and therapeutic setting. Our educators, clinicians, and school psychologists support the academic and clinical needs of a wide range of students.

2022-2023 Highlights

- 71 students were served at OSA (an average of 52.52 students each day)
- OSA piloted a shared leadership structure with four task forces associated with domains of transformation: Restorative Practices, Healing-centered Practices, Student-Driven Learning, and Shared Leadership.
- Community-based programming - job sites, college tours, field trips
- High interest electives - Art, Music, Theater Arts, Sports, Larping, etc.

	FY23 Member Tuition	FY23 NonMember Tuition	Membership Savings
OSA	\$63,083	\$71,914	\$8,831

Daily Rate Comparisons - similar private and collaborative programs				
OSA	Dearborn	Farr	Victor	9 Collaboratives (avg)
\$347	\$520	\$542	\$286	\$348

REACH

- REACH 1 - Woodward Elementary School; 28 Cordaville Rd., Southborough, MA
- REACH 2 - Trottier Middle School; 49 Parkerville Rd., Southborough, MA
- REACH 3 - Algonquin Regional High School; 79 Bartlett St., Northborough, MA

REACH provides a multidisciplinary approach to meet the varied and complex academic, therapeutic and healthcare needs of students with multiple and profound disabilities between the ages of 5-18. REACH infuses social communication throughout programming with a particular emphasis on assistive technology and augmentative communication.

Classes include:

- Embedded speech/language, physical, occupational, vision and music therapies
- Comprehensive nursing support
- Inclusion opportunities with typical peers
- Art, cooking, adaptive physical education, music and animal-assisted activities
- Educational and assistive technology

Value

AVC's REACH program provides a high-quality, cost-effective alternative to enrollment in private schools that are further away from our students' home communities. REACH classrooms are housed in public school settings, which add the value of inclusion opportunities with peers in the host school community as well as being able to participate in home community activities.

2022-2023 Highlights

- 18 students were served at REACH (an average of 12.46 students each day)
- Community-based instruction, field trips, and Special Olympics
- Inclusion opportunities within our host school communities
- Staff participation in shared leadership activities associated with hiring

FY23 Member Tuition	FY23 NonMember Tuition	Membership Savings
\$99,791	\$113,767	\$13,976

Daily Rate Comparisons - similar private and collaborative programs			
REACH	BC Campus	Kennedy Day	4 Collaboratives (avg)
\$554	\$507	\$552	\$514

Evolution

- **AVC Main Office; 28 Lord Road; Suite 125 Marlborough, MA**

Evolution's two campuses joined together in one location at AVC headquarters in FY22. Three classrooms were set up in AVC's training center as temporary space while new space that had been purchased for Evolution is renovated. Evolution is a transition program designed for students ages 18-22, who continue to be eligible for educational services as they transition to adulthood. Evolution blends educational opportunities within real-world settings in the community. Our programming includes:

- Transition assessment, job development and job coaching
- Community-based instruction – Travel training, fitness: YMCA, college coursework, shopping, and recreation
- School-based instruction – healthy relationships, social skills, problem solving, goal setting, cooking, finance, laundry, and hygiene
- Work experiences in a variety of locations based on student interests

Value

The transition to adulthood looks different for each Evolution student. The team at Evolution works with each student and their team to support the development of rigorous and attainable transition goals and plans. Students have access to a wide range of opportunities to prepare for their transition to adulthood.

2022-2023 Highlights:

- 27 students were served at Evolution (an average of 24.44 students each day)
- Staff engagement in shared leadership hiring teams resulted in creative staffing solutions and collaborations and growth opportunities for our talented team of paraeducators.
- Community-based instruction, worksites, in-person college classes
- Evolution funds enrollment of up to two community college courses for students
- Renovation started for new space

	FY23 Member Tuition	FY23 NonMember Tuition	Membership Savings
Evolution 1&2	\$59,400	\$68,310	\$8,910
Evolution 3 (see REACH)	\$99,791	\$113,767	\$13,976

Daily Rate Comparisons - similar private and collaborative programs			
Evolution	Ivy Street	Riverview	5 Collaboratives (avg)
\$330	\$506	\$296	\$384

Specialists and Consultants

- Location varies; coordinated from AVC's main office - 28 Lord Rd; Marlborough, MA

AVC responds to the unique requests of our member and non-member districts to fill gaps in program development, student assessments and student interventions. Consultants provide a variety of related services that include:

- Programs designed to address specific students' needs
- Consultation to educators, parents, providers
- Assessment/Evaluation
- Strategic Planning and Equity Audits
- Collaborative and flexible scheduling and consultation

Types of Services:

- Occupational Therapy
- Physical Therapy
- Music Therapy
- Evaluations/Assessments

2022-2023 Highlights

- Over 150 students were served in five member school districts and one private special education school.
- Continued contracts for PT in Northborough, Southborough; OT and PT in Berlin, Boylston; Music Therapy in Marlborough, Millbury, and Seven Hills

	FY23 Member Rate	FY23 NonMember Rate	Membership Savings
Licensed Professionals	\$100.21	\$114.14	\$13.93
Therapy Assistants	\$66.73	\$76.07	\$9.34

Family Success Partnership (FSP)
28 Lord Road; Suite 125; Marlborough, MA 01752

Family Success Partnership (FSP) is a family-centered wraparound program designed to support students and their families who have needs that fall outside of school that have not yet been met by community or state agency services. Family Support Counselors help each family develop goals and identify resources needed to achieve those goals. FSP helps families navigate the intricate process of health care insurance, state agency applications and waitlists – assisting schools in addressing the non-academic needs of students that impact student outcomes.

Value

FSP wraparound is a strengths-based, student-centered, collaborative support that assists schools in addressing barriers to learning. In collaboration with district administration and school counselors, FSP supported over 100 families to access:

- Medical care
- Counseling
- Housing and essential resources
- Insurance
- Legal services -immigration, guardianship, family, etc.

2022-2023 Highlights.

- 129 families served - totalling 390 individuals within those families
- 42 consultations to districts from FSP faculty
- 5 member school districts + 1 nonmember school district
- 4th year of new contract with nonmember district - Acton Boxborough
- Marlborough Coalition Monthly Meetings
- Capacity-building support for district start up and replication
- CBHI-System of Care Meetings

Service	FY23 member rates	FY23 Non-member rates	Membership Savings
10 cases	\$36,750	\$42,000	\$5,250

Transportation
28 Lord Road; Suite 125; Marlborough, MA 01752

Purpose & Value

AVC provides special education transportation services by contracting with a vendor on behalf of our member school districts.

Services include:

- In-district and out-of-district McKinney Vento, field trips, community-based instruction, and after school services
- Monitored two-way radios, GPS and video monitoring
- Pre-screened CORI and SAFIS (Statewide Application Fingerprinting Identification Services) and specially trained drivers and monitors
- During 2022-2023 transportation services were impacted by the school bus driver shortages - resulting in a waitlist for services throughout the year.

Transportation	Member Daily Rate	Nonmember Daily Rate	Membership Daily Savings	savings per route for 180 Day school year
Mini Van and Wheel Chair Vans to AVC programs	\$138	\$158.70	\$20.70	\$3,726
Mini Van to non AVC programs	\$171	\$196.65	\$25.65	\$4,617
Wheel Chair Van to non AVC programs	\$281	\$323.15	\$42.15	\$7,587
In District Vehicles	\$232	N/A	N/A	N/A
Monitor	\$105	\$120.75	\$15.75	\$2,835

Professional Development

AVC relaunched job-alikes for member district leaders and began providing professional development in cultural proficiency again in the spring of FY23 after a 2+ year pause. AVC offered introductory cultural proficiency courses at no cost to member districts as part of the process of starting this service up again and to support district/AVC partnerships. AVC typically charges \$350 per person for this 3-day course. 12 staff from member districts participated (Westborough, Nashoba, Millbury, Berlin-Boylston) at no cost - saving \$4,200 in total.

Facilities Rental

In 2022-2023, AVC continued weekend and evening facilities rentals following a suspension of rentals during the height of COVID-19 pandemic. AVC's rental spaces continued to be occupied by Evolution in 2022-2023 limiting rentals to non-school hours.

Service	FY23 member rates	FY23 Non-member rates	Membership Savings
Room Rental	\$375/room	\$425/room	\$50



Marlborough Public Schools

**Jody O'Brien • Assistant Superintendent of
Student Services & Equity**
25 Union Street, Marlborough, MA 01752
(508) 460-3509 ext. 13820 • jobrien@mps-edu.org

Assistant Superintendent of Student Services & Equity Report to School Committee Regular Session February 13, 2024

Kindergarten Registration for Fall 2024

MPS is now accepting Kindergarten registration for Fall 2024. Registration is for children who reside in Marlborough who turn 5 years old by September 1, 2024. The district highly encourages families to register their child for Kindergarten by June 30th to receive important notifications from their child's school about upcoming Kindergarten events. The entire registration process is online, and parents can upload any required documents as part of their electronic application. Even though registration can be completed completely virtual, the Registration & Parent Outreach Center (RPOC) will have extended hours on set dates to provide in person support to families to complete their child's registration. An informational flier is included in the packet, as well as other information that is provided on our website. All documents are translated and available on the district website.

SEPAC Update

We had a very successful turnout at our January 25th Special Education Parent Advisory Council meeting to re-establish this organization. There were forty families that attended the first meeting to be held in over four years! Leslie Leslie from the Federation for Children with Special Needs (FCSN) presented information to the group about the purpose the SEPAC and the importance of having this advisory group. Of those who attended, fourteen parents have volunteered to be part of an interim team, in the absence of an elected board, that will be meeting with the support of John Fletcher, Director of Special Education. Heather Mendonca, whose child attends ECC, is currently serving as Interim President. Their next meeting will be held on Thursday 2/29/24 at 7 PM in the Whitcomb Commons. The tentative agenda for that meeting includes discussion of officer roles, review resources provided by FCSN, updating bylaws & mission statement, updating social media and website, and developing a proposed meeting schedule for the rest of the year. I will ask members of the SEPAC to present at a future school committee meeting.

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Marlborough Public Schools

Registration Workshops for Kindergarten Fall 2024

What: Marlborough Public School (MPS) Staff available to assist with completing online registration & collection of required documents (Spanish, Portuguese, and Haitian Creole Interpreters available)

Who: Parents/Guardians who live in Marlborough with a child who turns 5 on or before August 31, 2024.

When: Thursday, March 7, 3:00pm-7:00pm
Tuesday, March 12, 2024, 3:00pm-7:00pm
Thursday March 14, 2024, 3:00pm-6:00pm

Where: MPS Registration & Parent Outreach Center located at Whitcomb Middle School 25 Union Street, door #1. Follow signs for "Registration Center."

What to Bring:

- Copy Original Birth Certificate
- Proof of legal guardianship if you are not the parent.
- Your child's MOST RECENT physical exam and immunization record
- Three (3) Proofs of Residency – **one from each column in the Required Document Information link below.** If you are living with a Marlborough resident, you will need to complete a third-party affidavit. Please have a conversation with us if you are unable to produce sufficient documentation or if your housing is insecure. We abide by the McKinney-Vento Homeless Assistance Act.

Required Document Information, Landlord Affidavit

[Registration Link](#)

[QR code to the registration website](#)



Lekòl Piblik Malboro

Atelye enskripsyon kindègadenn pou otòn 2024

Kisa: Anplwaye nan Lekòl Piblik Malboro yo (MPS) disponib pou ede w ranpli enskripsyon sou Entènèt epi rasanble dokiman obligatwa yo (Entèprèt Espanyòl, Pòtigè ak Kreyòl Ayisyen ap disponib).

Kiyès: Paran/responsab ki abite nan Malboro epi ki gen timoun ki pral rive nan laj 5 an nan dat 31 out 2024 oswa anvan sa.

Kilè :
Jedi 7 mas apati 3:00pm pou rive 7:00pm
Madi 12 mas 2024 apati 3 :00pm pou rive 7 :00pm
Jedi 14 mas 2024 apati 3 :00pm pou rive 6 :00pm

Ki kote: Sant Enskripsyon ak Enfòmasyon pou Paran MPS yo ki sitiye nan Lekòl Fondamantal Whitcomb 25 Union Street, Pòt #1. Suiv siy ki di "Registration Center" a.

Kisa Pou Pote :

- Kopi batistè original la
- Prèv ou responsab legal si w pa paran an.
- Kopi DÈNYE ENFOMANSYON vaksen ak egzamen medikal pitit ou a
- Twa (3) Prèv Adrès – Mete youn nan chak kolòn ki nan lyen Enfòmasyon sou Dokiman Obligatwa ki anba a. Si w ap viv ak yon rezidan Malboro, w ap bezwen ranpli yon deklarasyon epi siyen l antanke yon twazyèm pati. Pa ezite pale avèk nou si w pa anmezi pou bay ase dokiman oswa si lojman w lan pa sèten. Nou respekte Lwa McKinney-Vento pou ede Sanzabri yo.

Enfòmasyon pou dokiman ki obligatwa yo, Papye legal mèt kay la ki notarye

Lyen pou enskri

Kòd QR pou sit entènèt enskripsyon an



Workshop de Matrícula para o Kindergarten (Jardim de Infância) do Outono 2024

O que: As equipes das Escolas Públicas de Marlborough (MPS) estarão disponíveis para ajudar a concluir a matrícula on-line e recolher os documentos necessários. (Intérpretes de português disponíveis)

Quem: Pais/responsáveis que moram em Marlborough e têm uma criança que completa 5 anos de idade no dia 31 de agosto de 2024 ou antes.

Quando: Quinta-feira, 7 de março de 2024, das 3:00pm às 7:00pm
Terça-feira, 12 de março de 2024, das 3:00pm às 7:00pm
Quinta-feira, 14 de março de 2024, das 3:00pm às 6:00pm

Onde: Centro de Matrícula e Atendimento aos Pais da MPS localizado na Escola Intermediária Whitcomb, 25 Union Street, porta #1. Siga as placas para o "Registration Center" ("Centro de Matrícula").

O que Trazer:

- Cópia da Certidão de Nascimento Original
- Prova de guarda jurídica, se você não é o pai ou a mãe
- O exame físico MAIS RECENTE e cartão de vacinas da sua criança
- Três (3) Comprovantes de Residência - um de cada coluna no link de Informações dos Documentos Necessários abaixo. Se você estiver morando com um residente de Marlborough, precisará preencher um atestado de residência de terceiros (affidavit). Por favor, entre em contato conosco se você não conseguir apresentar documentação suficiente ou se sua moradia estiver insegura. Nós seguimos a Lei McKinney-Vento de Assistência aos Desabrigados.

[Informações dos Documentos Necessários, Atestado de Residência \(Affidavit\)](#)

[Link Para Matrícula](#)

[Código QR para o site de matrícula:](#)



Taller de inscripción para Kindergarten, otoño de 2024

¿Qué es?: El personal de Marlborough Public School (MPS) estará disponible para ayudar a completar la inscripción en línea y recibir los documentos necesarios. (Habrá intérpretes de español)

¿Quién puede participar?: Los padres o tutores que viven en Marlborough y que tengan un niño/a que cumpla los 5 años el 31 de agosto de 2024 o antes.

¿Cuándo se realizará?: Jueves, 7 de marzo de 3:00pm a 7:00pm

Martes, 12 de marzo de 2024, de 3:00pm a 7:00pm

Jueves, 14 de marzo de 2024, de 3:00pm a 6:00pm

¿Dónde se realizarán?: En la oficina de inscripción y el centro de recursos para los padres de MPS, ubicada en la escuela Whitcomb Middle School, 25 Union Street, puerta #1. Siga las señales para "Registration Center".

Qué debe traer:

- Certificado de Nacimiento Original
- Prueba de la tutela legal, si no son los padres.
- El examen físico MÁS RECIENTE de su hijo/a y el historial de vacunas.
- Tres (3) constancias de domicilio – una de cada columna que está en la información de documentos a entregar; este se encuentra en el enlace que está a continuación. Si vive con un residente de Marlborough, necesitará completar una declaración jurada de tercera persona. Por favor déjenos saber si no tiene los documentos necesarios o si su domicilio es temporal. Cumplimos con el acta McKinney-Vento Homeless Assistance Act.

Información De Los Documentos, Declaración Jurada (Affidavit)

Enlace de inscripción

Código QR para acceder al sitio web de inscripción



Logging into the Aspen Parent Portal

What is Aspen?

Aspen is a secure, Web-based school information management system.

It is used by Marlborough High School to track student data – from attendance to conduct and grades to schedules. MHS uses Family and Student portals to increase communication among parents, students, teachers, and administrators.

To Access the Aspen Parent Portal

Log in to Aspen Family Portal using this link: <https://ma-marlborough.myfollett.com>

Enter your **Login ID** and **Password**

How can I get an Aspen Login ID and Password?

For Parents/Guardians of Newly Registered Students:

- When you registered for school, you should have provided an email address.
- You should have received an email from "aspen-sysadmin@myfollett.com" containing a Login ID and password. (This email is automatically created and sent in the evening after your child has attended their first day of school.)
- If you did not receive an email containing account info, please contact your child's house office to ensure that your correct email address is on file.

For Parents/Guardians of Existing Marlborough Public Schools Students:

You will need to contact your child's school and provide them with your child's name, date of birth, and your current email address.

For Whitcomb Students:

Contact: Ms. Mary Van Lingen
Phone: (508) 460-3502 x13760
Email: mvanlingen@mps-edu.org

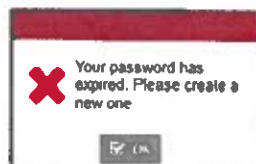
For Marlborough High School Students:

Contact: Ms. Lisa Delano
Phone: (508) 460-3500 x17334
Email: ldelano@mps-edu.org

Note: If you have more than one student enrolled at Marlborough Public Schools (Grade 5-12) you will be able to see all students from one account as long as the same email address is on file for all students.

Logging into Aspen for the First Time - On a Computer.

1. When you log into Aspen for the first time, you will receive a message that your password has expired.
2. Click OK and create a new password.



3. On the next screen, you will be asked to enter your current password (this is the default that may have been provided via email or your student's House Office).

Current Password
New Password
Confirm New Password

☒ OK ☐ Cancel

4. On the next 2 lines enter, then confirm your new password.

Your New Password Must Meet the following Requirements:

- At least 6 characters long
- At least one number
- At least one capital and lowercase letter
- Your password cannot contain the word 'password', your login name, your first name, middle name, or last name, or only sequential letters or numbers

Current Password
New Password
Confirm New Password

☒ OK ☐ Cancel

5. Following your password change, you will be asked to answer some security questions which you will answer in order to gain access to your account if you have forgotten your password, or if you would like to change your password.
6. Enter the email address associated with the account.
7. Select a security question from the drop-down menu.
8. Type and then re-type the answer to your question.

Security Preferences Update

To enable self serve password recovery, please provide the following information

Primary email
Security question
Security answer
Confirm answer

☒ Submit ☐ Later

Logging into Aspen for the First Time - On a Phone/Tablet.

1. When you log into Aspen for the first time on mobile, you will be brought to a screen that prompts you to reset your password.
2. In the first field, enter your current password (this is the default that may have been provided via email or your student's House Office).
3. On the next 2 lines enter, then confirm your new password.

Your New Password Must Meet the following Requirements:

- At least 6 characters long
- At least one number
- At least one capital and lowercase letter

Your password cannot contain the word 'password', your login name, your first name, middle name, or last name, or only sequential letters or numbers

4. Click OK and create a new password.

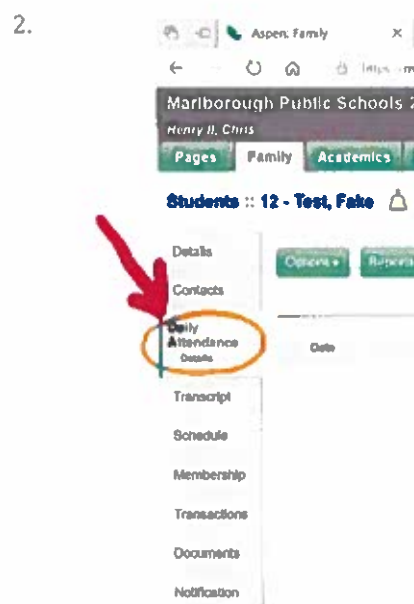
5. Following your password change, you will be brought back to the Log in Screen.
6. Log in with your new password.

7. Following your password change, you will be asked to answer some security questions which you will answer in order to gain access to your account if you have forgotten your password, or if you would like to change your password.
8. Select a security question from the drop-down menu.
9. Type and then re-type the answer to your question.

How do I look at my child's attendance?

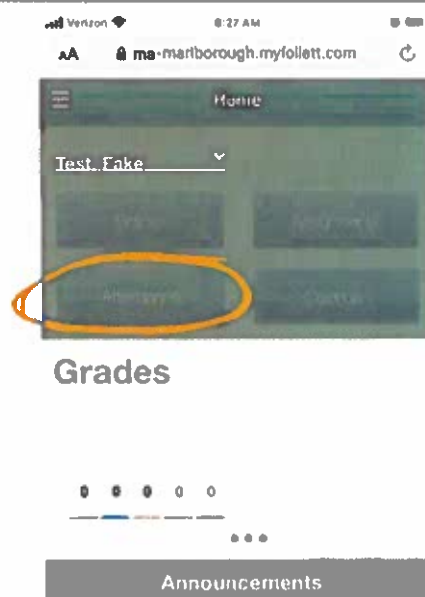
On a desktop computer:

1. Click on "Family" top tab.
2. Click on "Daily Attendance" on the side tab



On Mobile:

- Click the "Attendance" Button



How do I look at my child's grades?

On a desktop computer:

1. Click on the "Academics" top tab
2. A list of courses will appear
3. Click on one of the course numbers. You will see a screen for a grade summary for that class. (Course numbers are blue).
4. Click on the Assignments side tab to see a list of assignments, and the grades for each assignment.
5. To see information for other classes, either use the arrows at the upper right corner of the page, or click again on the Academics top tab, and then click another blue course number.

1.

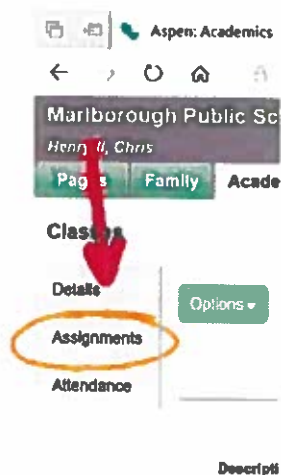


2.

A screenshot of a course list page. The list of courses is highlighted with an orange box. The courses are listed in a table with columns: Course, Description, Term, Schedule, and Teacher.

Course	Description	Term	Schedule	Teacher
0005A-01	PCJ Violence I	12	10:11-10:15-07	Chris Amy Nelson, Erik, Pauline, Tony
0036A-02	Music Production I	12	4:01-4:05-07	Magaly Burvan
0050A-01A	9th Grade PBL	1234		Mason, Christopher Goodwin James Mark, Jr. Microsoft
0050A-01	117 English (English)	1234	1:02-07	St George Brandon
1511-01	11 Latin II	1234	2:04-03-10:04-07	Roberto Torres Amy
2101-01	11 Physics	1234	3:04-03-10:04-07	Maria, Jan
4115A-02	11 World History II	1234	5:01-05:10:07	Goodwin, James
2001A-01	11 Aquatics I	1234	6:01-06:10	Shawn, Christopher
0001A-02	Further PBL	1234	7:07	St George Brandon
0001A-02	10th to 12th Art	34	1:01-1:20-107	Vigand, Gordon
0010A-04	Art Fundamentals	34	4:01-04:15:04-07	Microsoft, PBL

3.



On Mobile:

- Click the "Grades" Button
- Course grades for each quarter will appear

To view individual assignments, select the "Assignments" button.





Marlborough Public Schools

School Committee
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Call to Order

January 23, 2024

1. Chairman Dumais called the regular meeting of the Marlborough School Committee to order at 7:36 p.m. at 17 Washington Street, Marlborough, MA. Members present included Michelle Bodin-Hettinger, Daniel Caruso, Earl Geary, Katherine Hennessy, Heidi Matthews, and Denise Ryan. Also present were Superintendent Mary Murphy, Assistant Superintendent of Teaching and Learning, Robert Skaza, Assistant Superintendent of Student Services and Equity, Jody O'Brien, and Director of Finance and Operations, Tom Lafleur. MEA Representative Elton Thomas was also present.

This meeting is being recorded by local cable, WMCT-TV, and is available for review.

2. **Pledge of Allegiance:** Chairman Dumais led the Pledge of Allegiance.

3. **Presentation**

- A. **Marlborough Education Foundation Grant Awards**

- The president, vice president, and new board member of the MEF awarded multiple MPS teachers grants.

4. **Committee Discussion/Directives:** None.

5. **Communications:** None.

6. **Superintendent's Report:**

Jillian Roberts, the Communication Coordinator, presented an overview of the variety of school events that her office has covered throughout the year thus far. She also reviewed how the district uses social media to market and showcase these events.

Superintendent Murphy reported that she, the School Committee, and Mr. Lafleur met for a workshop on November 2, 2023 to discuss the busing issue and discuss possible responses. Additionally, Superintendent Murphy provided an overview of the state-wide and district student attendance issues, along with the steps taken to address chronic absenteeism that was also discussed at the workshop.

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Superintendent Murphy shared that there will be a student art exhibition held at Kennedy's Restaurant from 4-6pm on January 24th to showcase 40 prints of student artwork for the Permanent Art Collection.

Superintendent Murphy provided an update on district and state attendance data. She noted that if a student has been out for five or more days, the district will reach out to families.

A. Director of Finance & Operations Report

Mr. Lafleur, the Director of Finance and Operations, updated the committee on the district's breakfast and lunch participation rates.

Mr. Lafleur discussed the district's collaboration with NRT regarding bus driver staffing. There are currently two routes without an assigned driver, but these should be covered shortly once drivers complete their training.

Mr. Lafleur mentioned that he will be proposing a budget transfer from Behavior Tech Salaries to Contracted Services.

B. Assistant Superintendent of Teaching & Learning

Dr. Skaza, the Assistant Superintendent of Teaching and Learning, shared that Keyla Ann De Oliveira, an eighth grade Whitcomb student, has accepted the Project 351 Ambassador role. Dr. Skaza provided some background on this organization.

Dr. Skaza informed the committee that the two research-based programs the district uses are IntoReading and IntoLiterature. He did mention that the Foundations program for phonics-based instruction in grades K-3 is also used for students.

7. Acceptance of Minutes

A. Minutes of the December 12, 2023 School Committee Meeting

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the minutes of the School Committee.

Motion passed 7-0-0.

B. Minutes of the January 9, 2024 School Committee Meeting

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the minutes of the School Committee.

Motion passed 7-0-0.

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8. Public Comment: None.

It should be noted that members of the public may provide comment via email before the meeting to superintendent@mps-edu.org. Public comment is a time for your comments to be heard by the committee; it is not a question-and-answer session.

9. Action Items/Reports

A. MHS Business Professionals of America State Leadership Conference

Mrs. Haley requested permission for the MHS BPA club to attend the State Leadership Conference in Norwood, MA.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the MHS BPA State Leadership Conference.

Motion passed 7-0-0.

B. MHS Program of Studies

Principal Riley presented the MHS Program of Studies to the School Committee to notify them of changes.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to table the vote on the MHS Program of Studies until the next School Committee meeting.

Motion passed 7-0-0.

C. FY23 Operating Budget Transfers

Mr. Lafleur presented the budget transfers, which are detailed in his report.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to accept these transfers.

Motion passed 7-0-0.

D. Additional Entitlement Funded Positions

Superintendent Murphy stated that she is requesting the addition of a Wrap Around Service Coordinator, EL para educator, and a translator.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this request.

Motion passed 7-0-0.



Marlborough Public Schools

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E. Policy for Approval

1. Policy 3.410 Budget Authority

Motion made by Mrs. Hennessy, seconded by Chairman Dumais to approve policy 3.410 Budget Authority.

Motion passed 7-0-0.

F. Change April Meeting Date

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Dumais to change the April 23, 2024 School Committee meeting to April 30, 2024.

Motion passed 7-0-0.

G. Appointment of Director of Finance & Operations

Superintendent Murphy would like to move forward with Matthew Wells for appointment as the Director of Finance and Operations effective July 1, 2024.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to enter into negotiations with Mr. Wells for the Director of Finance and Operations position.

Motion passed 7-0-0.

H. Acceptance of Donations and Gifts

Cocotree Kids. MPS received \$880.00 from Cocotree Kids.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.

Motion passed 7-0-0.

Global Alliance. Whitcomb School received \$500.00 from Global Alliance.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.

Motion passed 7-0-0.

St. Gobain Foundation. Mr. Rodriquenz's engineering/technology classes received \$920.00 from the St. Gobain Foundation.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.

Motion passed 7-0-0.

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FY24 FC222 TAG. MPS received \$50,000.00 from FY24 FC222 TAG.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.

Motion passed 7-0-0.

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Dumais to suspend the rules.

Motion passed 7-0-0.

MEF Grants. MEF awarded \$5,727.68 to MPS on behalf of the teachers awarded the grant.

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Dumais to accept this grant.

Motion passed 7-0-0.

10. Reports of School Committee Sub-Committees: None.

11. Members' Forum:

Mrs. Matthews has reviewed and will sign the warrant.

12. Adjournment:

Motion made by Mrs. Matthews, seconded by Chairman Dumais to adjourn at 8:57 p.m.

Motion passed 7-0-0.

Respectfully submitted,



Heidi Matthews
Secretary, Marlborough School Committee

HM/jm

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9A

**For School Committee Meeting of
February 13, 2024**

SUBJECT: MHS Robotics Team Overnight Competition Trip

Person(s) preparing Agenda Item: Rebecca Linton

Title: MHS Robotics Team Regional Competition Trip

Listing of Attachments (supporting documentation):

Agenda/Itinerary

BACKGROUND:

The MHS Robotics Team participates in a competitive league that culminates in a regional event which provides the team with the opportunity to qualify for the world championships. This years regional event is being held on February 25th through February 27th in Bridgeport, Connecticut.

STATUS:

One of our three squads has qualified for the regional event.

RECOMMENDATION:

Approval by the committee is being sought for the qualifying Marlborough High School robotics team members to attend this event.

Recommended by:



Recommended by the Superintendent:



The MHS Robotics Team participates in a competitive regular season league that culminates in a regional tournament which provides the team with the opportunity to qualify for the World Championships. Our varsity robotics team consisting of three students has qualified for the Regional Tournament which will be held from February 25th through February 27th in Bridgeport Connecticut.

Students who qualify for this event will stay in hotels that are local to the event venue, and will need transportation each day to the event, and back to the hotel. Additionally, students will need transportation to Bridgeport, CT. At this time, no decision has been made on the best option for transportation to, or during the event. However, the available hotel blocks have been provided by the event organizers.

Teams, and chaperones can stay in one of three hotels that have been blocked for this event. The average cost per two person room is \$130.00. We will need one room to be rented for the chaperone, and one room for every two students. The cost for this is approximately \$520.00. Additionally, there is a cost for team registration which is \$250.00.

The Robotics Education Competition (REC) Foundation is the governing organization for all official VEX Robotics Competitions. The agenda for the event, based on the REC Foundations website, is as follows:

- Depart: MHS, 431 Bolton St, Marlborough, MA 01752 February 25th 10:30 AM
- Arrive: Hampton Inn, 695 Bridgeport Ave, Shelton, CT 06484 February 25th 1:00 PM
- Depart: Hampton Inn, 695 Bridgeport Ave, Shelton, CT 06484 February 25th 2:30 PM
- Arrive: Total Mortgage Arena, 600 Main Street Bridgeport, Connecticut 06604 February 25th 3:00 PM
- Depart: Total Mortgage Arena, 600 Main Street Bridgeport, Connecticut 06604 February 25th 7:00 PM
- Arrive: Hampton Inn, 695 Bridgeport Ave, Shelton, CT 06484 February 25th 7:30 PM
- Depart: Hampton Inn, 695 Bridgeport Ave, Shelton, CT 06484 February 26th 7:00 AM
- Arrive: Total Mortgage Arena, 600 Main Street Bridgeport, Connecticut 06604 February 26th 7:15 AM
- Depart: Total Mortgage Arena, 600 Main Street Bridgeport, Connecticut 06604 February 26th 7:00 PM
- Arrive: Hampton Inn, 695 Bridgeport Ave, Shelton, CT 06484 February 26th 7:30 PM
- Depart: Hampton Inn, 695 Bridgeport Ave, Shelton, CT 06484 February 27th 7:00 AM
- Arrive: Total Mortgage Arena, 600 Main Street Bridgeport, Connecticut 06604 February 27th 7:15 AM
- Depart: Total Mortgage Arena, 600 Main Street Bridgeport, Connecticut 06604 February 27th 7:00 PM
- Arrive: MHS, 431 Bolton St, Marlborough, MA 01752 February 27th 9:30 PM

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9B

**For School Committee Meeting of
February 13, 2024**

SUBJECT: Voices ReChaired, April 26-28, New York City Trip

Person(s) preparing Agenda Item: Caleb Whelden

Title: Voices ReChaired Advisor

Listing of Attachments (supporting documentation):

Itinerary

General Budget

BACKGROUND:

After a very successful trip in 2023, Voices ReChaired would like to travel back to New York City this Spring. We have been working very hard at fundraising in order to be able to afford the trip. While we are there, we will be seeing a Broadway show (Hadestown), touring the Broadway Museum, and watching the International Competition of Collegiate A Cappella (ICCA) Finals at The Town Hall.

STATUS:

Parents have been informed of the trip possibility. We have made reservations for hotel rooms that are cancellable within 24 hours of the trip dates. We have fundraised 85% of the trip cost and have plans to raise the remaining funds prior to April.

RECOMMENDATION:

Approval by the committee is being sought for the 17 Marlborough High School Voices ReChaired members to attend this trip.

Recommended by:



Recommended by the Superintendent:





NYC Trip 2024 Itinerary

Friday, April 26, 2024

- 10:00am** Bus provided by Knights Airport Limousine Service picks up students.
- 3:00pm** Bus arrives at **Fairfield Inn and Suites New York/Times Square** (330 W. 40th St. New York, NY 10018). Students check into rooms.
- 6:00pm** Reservations at **Restaurant** (Location TBD)
- 7:15pm** Walk to **Walter Kerr Theater** (219 W 48th St. New York, NY 10019).
- 8:00pm** **Hadestown** on Broadway
- 9:30pm** Walk back to hotel

Saturday, April 27, 2024

- 8:00am** Breakfast at hotel
- 9:00am** Depart for **Museum of Broadway** (145 W 45th St, New York, NY 10036)
- 10:00am** **Museum of Broadway** Tour
- 12:00pm** Reservations at **Restaurant**
- 1:00pm** Walk through Central Park/Times Square
- 3:30pm** Return to hotel to change/relax.

4:30pm Walk to **Restaurant**

5:00pm Dinner at **Restaurant**

6:00pm Walk to **The Town Hall** (123 W. 43rd St. New York, NY 10036)

7:00pm ICCA Finals at **The Town Hall**

10:00pm Walk back to **Hotel**

Sunday, April 28, 2024

9:00am Breakfast at hotel

10:00am Depart for Marlborough High School

1:30pm Students arrive at Marlborough High School (Time subject to change)

Chaperones

Caleb Whelden- 508-364-1999

The Essentials Packing List

1. Fancy Clothing for “Hadestown”
2. Comfortable Walking Shoes
3. Water Bottle
4. Snacks (for bus/hotel)
5. Spending Money
6. Toiletries/Makeup/Deodorant
7. Health Insurance Cards (or picture of card front AND back)
8. Things to do on bus rides (cards/games)
9. Chargers (phone/watch)
10. Sunglasses
11. Sunscreen

NYC Trip Budget

Item	Cost
Fairfield Inn and Suites Manhatton	\$6,147.00
Broadway Show (Hadestown)	\$980.00
Food (Per Diem: \$75/Student or Chaperone Each Day)	\$2,550
Broadway Museum Tour	\$600
ICCA Finals Tickets	\$510
Knights Mini Bus	\$3,038
Total	\$13,825.00

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9C

**For School Committee Meeting of
February 13, 2024**

SUBJECT: 2024-2025 MHS Program of Studies Changes (tabled at the January 23, 2024 meeting)

Person(s) preparing Agenda Item: Daniel Riley

Title: Principal

Listing of Attachments (supporting documentation):

Program of Studies changes

BACKGROUND:

The Program of Studies is reviewed annually on what courses are to be offered for the upcoming school year at Marlborough High.

STATUS:

Principal presenting (attached .pdf file).

RECOMMENDATION:

That the School Committee accept the changes to the 2024-2025 MHS Program of Studies

Recommended by:



Recommended by the Superintendent:



Edits for 2024-2025 POS

1. Principal's Message

- No changes

2. Course Selection Information

- Minor changes to language - removed language about a signed course verification sheet

3. Early College Program

- No changes

4. EMT Program

- No changes

5. Educator Pathway Program (formerly just Early Childhood Program and now expanded)

- Updates to program description

6. Support Technician Certification Program

- Added

7. Virtual High School

- No changes

8. English

- Added American Literature full year course
- Added Creative Writing elective
- Added Literature and Film elective

9. Math

- Description updates for Honors and CP Algebra 2

10. History & Social Sciences

- No changes

11. Science/Technology and Engineering

- Changed course title from Introduction to Engineering and Product Design to Introduction to 3D Printing

12. World and Classical Languages

- Added Heritage Portuguese
- Added Heritage Spanish

- Added Conversational Portuguese (Beginning)

13. Business and Information Technology

- No changes

14. Visual Arts, Media, and Textiles

- Reorganization of Video Production course sequence:
 - Description updates for Video Production I and II
 - Removing Video Production III & IV
 - Keeping Video Production Internship
 - Adding *Superheroes on Screen*
 - Adding *Anime: The Art of Japanese Animation*

15. Music

- No changes

16. Wellness

- No changes

17. English Learner Education

- Moved Heritage Portuguese to World/Classical Language section
- Moved Heritage Spanish to World/Classical Language section

18. Special Education

- Description update for STARS program title to Learning Center

19. Library Media Center

- No changes

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
February 13, 2024**

SUBJECT: FY25 Budget Calendar - Updated

Person(s) preparing Agenda Item: Tom Lafleur

Title: Director of Finance & Operations

Listing of Attachments (supporting documentation):

BACKGROUND:

At the November 14, 2023 the School Committee accepted the proposed FY25 budget calendar.

STATUS:

Updates have been made to the original FY25 budget calendar.

March 12, 2024: Superintendent's budget delivered to School Committee

March 28, 2024: Budget workshop at 6:00 PM to review the Superintendent's budget request

April 9, 2024: School Committee agrees on FY25 budget figure for Public Hearing posting

April 30, 2024: Public Hearing on the proposed budget; Vote for budget in regular session

May 6, 2024: School Committee FY25 Budget sent to Mayor and City Council

RECOMMENDATION:

That the School Committee vote to approve the updated FY25 Budget Calendar, as submitted.

Recommended by:



Recommended by the Superintendent:



**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item #9E

**For School Committee Meeting of
February 13, 2024**

SUBJECT: FY25 School Calendar

Person(s) preparing Agenda Item: Mary Murphy

Title: Superintendent

Listing of Attachments (supporting documentation):

FY25 Calendar DRAFT

BACKGROUND:

As per School Committee Policy #7.200, the proposed FY25 school calendar is being presented to the School Committee for review.

STATUS:

The professional development days are returning to the traditional number of days with the final day being held in January. There is a reduction of one early release day due to a conflict with MCAS testing in February & March at Marlborough High School.

RECOMMENDATION:

That the School Committee review the FY25 MPS school calendar. It will be an action item to be voted on at the March 12, 2024 meeting.

Recommended by:

Recommended by the Superintendent:





Marlborough Public Schools

2024-2025 SCHOOL CALENDAR

JUNE/JULY

S	M	T	W	Th	F	Sa
23	24	25	26	27	28	29
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15*	16**	17	18*	19*	20
21	22*	23*	24*	25*	26*	27
28	29	30	31			

AUGUST

S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2 days

SEPTEMBER

S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20 days/22 days

OCTOBER

S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

22 days/44 days

NOVEMBER

S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

16 days/60 days

DECEMBER

S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

15 days/75 days

Calendar Key

NO SCHOOL

Professional Development Day-NO SCHOOL

Early Release Day - Prof Dev for staff

180th Day-Early Release-If no weather cancellation

185 Days-Make-up Days-weather related

July 1 -Aug 1 Summer School-All Offices Open
 July 4 Independence Day
 July 15-26* Camp Invention 10 days (3rd -5th grade)
 August 26 Staff Opening Day
 August 27 Building Based PD Activities-Staff Only
 August 27 School Committee meeting
 August 28 First Day for Grades 1-12
 August 28 & 29 Kindergarten Screening
 August 30 No School-Offices Open
 September 2 Labor Day-No School
 September 3 Early Childhood Center Orientation
 September 4 Kindergarten Orientation
 September 5 First Day for PreK & K
 September 10 School Committee Meeting
 September 24 School Committee Meeting
 September 25 Early Release Day-Prof Dev for staff
 October 8 School Committee Meeting
 October 14 Columbus Day- No School
 October 22 School Committee Meeting
 October 23 Early Release Day-Prof Dev for staff
 November 5 Professional Development Day-Staff Only
 November 11 Veteran's Day No School
 November 12 School Committee Meeting
 November 26 School Committee Meeting
 November 27-29 Thanksgiving Recess
 December 10 School Committee Meeting
 December 11 Early Release Day-Prof Dev for Staff
 December 23-31 Holiday Recess
 January 1 New Year's Day No School
 January 2 School Resumes
 January 14 School Committee Meeting
 January 20 Martin Luther King, Jr. Day-No School
 January 21 Professional Development Day-Staff Only
 January 28 School Committee Meeting
 February 11 School Committee Meeting
 February 17-21 President's Day/Winter Recess-No School
 February 25 School Committee Meeting
 March 11 School Committee Meeting
 March 25 School Committee Meeting
 April 8 School Committee Meeting
 April 21-25 Patriots Day/Spring Recess-No School
 April 22 School Committee Meeting
 May 13 School Committee Meeting
 May 26 Memorial Day-No School
 May 27 School Committee Meeting
 June 1? MHS Graduation
 June 10 School Committee Meeting
 June 16 180th Day of School
 June 17-24 Weather Related Make-up Days
 June 19 Juneteenth Observance
 June 24 School Committee Meeting

JANUARY

S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

20 days/95 days

FEBRUARY

S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

15 days/110 days

MARCH

S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 days/131 days

APRIL

S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

17 days/148 days

MAY

S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

21 days/169 days

JUNE

S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11 days/180 days

SCHOOL COMMITTEE MEETINGS

17 Washington Street ~ 7:30 PM

Comcast 98 - Verizon 34

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9F

**For School Committee Meeting of
February 13, 2024**

SUBJECT: Memorandum of Agreement between the Marlborough School Committee and Behavior Technicians, SEIU, Local 888

Person(s) preparing Agenda Item: Heidi Matthews

Title: Negotiations Subcommittee Chair

Listing of Attachments (supporting documentation):

BACKGROUND:

Article 4, Section 5 of the Collective Bargaining Agreement between the Marlborough School Committee and the Behavior Technicians, SEIU, Local 888 has been reviewed.

STATUS:

The Negotiations Subcommittee and the Behavior Technician Union has updated the language to reflect the minimum qualifications for the Behavior Technician position.

RECOMMENDATION:

That the School Committee vote to approve and sign the agreement between the Marlborough School Committee and the Behavior Technicians, SEIU, Local 888, to update the language to article 4, section 5 of the Collective Bargaining Agreement.

Recommended by:



Recommended by the Superintendent:



**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
AND ACTION COMPILATION SHEET**

**Agenda Item #9G Gifts/Grants
for School Committee Meeting
of February 13, 2024**

SUBJECT: Gifts/Grants to MPS from various sources

Person(s) preparing Agenda item: Patricia Sibilio on behalf of Marlborough Public Schools Staff

Listing of Attachments: Gift/Grant forms:

Grantor/Donor	Beneficiary and Purpose	Amount/Value
1. Immaculate Conception	MPS	\$ 1,000.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
2. Hope & Comfort	MPS	\$ 1,500.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
3. FY24 FC344 Homeless Emergency Support	MPS	\$ 55,000.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
4. FY24 FC125 Math Acceleration	MPS	\$ 62,700.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
5. Esser III Set Aside (CFDA 84.42U)	MPS	\$ 10,000.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
6. NO ENTRIES BEYOND THIS POINT		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
7.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
8.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		

RECOMMENDATION: That the School Committee accept these gifts and grant monies.

Recommended by the Superintendent: signature on file

Listing of votes attested to by the Chair, Mayor J. Christian Dumais, or the person acting as chair,

_____ Date February 13, 2024

(name of person if other than Mayor)

Original to Grants Manager, copy to Secretary

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9G

**For School Committee Meeting of
February 13, 2024**

SUBJECT: Donation from Immaculate Conception

Person(s) preparing Agenda Item: Kayla Flaherty-Dawson

Title: Wraparound Services Coordinator

Listing of Attachments (supporting documentation):

Gift form

BACKGROUND:

Immaculate Conception would like to support our students experiencing homelessness and living at the Extended Stay hotel by providing Hannafords gift cards to help families cover the cost of food.

STATUS:

The Hannafords gift cards will be distributed to MPS families, living in shelter at the Extended Stay, by the wraparound coordinators who work with each family.

RECOMMENDATION:

That the School Committee accept, with gratitude, the gifts from Immaculate Conception.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

*Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be **emailed** as an attachment to: psibilio@mps-edu.org and krundlett@mps-edu.org and a hard copy, with signature, sent via interoffice to Karen Rundlett, DEC*

ATTACH ALL PERTINENT DOCUMENTATION check, correspondence received with gift, etc.

Person Submitting: Kayla Flaherty-Dawson

Date: 1/18/24

Position: Wraparound Services Coordinator

Building: DEC

Coordinating Principal/Director/Teacher: Lindsay Castro

Funding Source (foundation, corporation, person, etc.): Immaculate Conception

Amount of Gift:

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$ 1,000
\$1,000 worth of gift cards to Hannafords

Description of Donated Goods:

Gift cards to Hannafords grocery store

Describe Purpose or Conditions of Gift:

Immaculate Conception wants to provide support to Marlborough students in shelter at the Extended Stay.

Describe How Gift Will be Spent:

Gift cards will be distributed to MPS families placed in shelter at the Extended Stay Hotel in order to help them cover the cost of food for their families. Wraparound coordinators and SACs will work together on distribution.

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: February 13, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9G

**For School Committee Meeting of
February 13, 2024**

SUBJECT: Toiletry Donation

Person(s) preparing Agenda Item: Kayla Flaherty-Dawson

Title: Wraparound Services Coordinator

Listing of Attachments (supporting documentation):

Gift form

BACKGROUND:

Hope & Comfort is an organization whose mission is "to provide sustained access to essential hygiene products to support the health, dignity, and confidence of children and adults in need in Massachusetts. Hope & Comfort has established an ongoing partnership with MPS Wraparound to help us meet the needs of our students and families. They will provide requested toiletry items to Wraparound, as needed, throughout the year.

STATUS:

The donations from Hope & Comfort will be used to support MPS students in need. School nurses, adjustment counselors, and wraparound coordinators will work to identify students in need and distribute items to students and families.

RECOMMENDATION:

That the School Committee accept, with gratitude, the donation from Hope & Comfort.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

*Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be **emailed** as an attachment to: psibillio@mps-edu.org and krundlett@mps-edu.org and a **hard copy, with signature, sent via interoffice** to Karen Rundlett, DEC*

ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Kayla Flaherty-Dawson

Date: 1/29/24

Position: Wraparound Services Coordinator

Building: DEC

Coordinating Principal/Director/Teacher: Lindsay Castro

Funding Source (foundation, corporation, person, etc.): Hope & Comfort

Amount of Gift:

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$ around \$1500
168 bars of soap, 96 bottles of shampoo, 48 bottles of conditioner, 30 bottles body wash, 15 bottles hand soap, 240 deodorants, 120 tubes of toothpaste, 324 toothbrushes, 30 packets of laundry soap, 30 packages menstrual products

Description of Donated Goods:

Toiletries: bar soap, shampoo, conditioner, body wash, deodorant, toothpaste, toothbrushes, menstrual products, hand soap, laundry soap

Describe Purpose or Conditions of Gift:

The purpose of this donation is to ensure consistent access to essential hygiene products for all MPS students and families who need them.

Describe How Gift Will be Spent:

The donations from Hope & Comfort will be used to support MPS students in need. School nurses, adjustment counselors, and wraparound coordinators will work to identify students in need and distribute items to students and families.

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: February 13, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9G

**For School Committee Meeting of
February 13, 2024**

SUBJECT: FY24 Homeless Emergency Support Grant \$55,000

Person(s) preparing Agenda Item: Karen Rundlett, for Jody O'Brien

Title: Grants Manager

Listing of Attachments (supporting documentation):

Grant Budget

BACKGROUND:

The goal of this grant is to provide funding for programs to ensure students who are homeless enroll in and attend school by addressing immediate basic needs.

STATUS:

Marlborough has been awarded \$55,000 for the Homeless Emergency Support Grant.

RECOMMENDATION:

It is recommended that the School Committee accept the funding on behalf of the Marlborough Public Schools.

Recommended by:

Karen Rundlett

Recommended by the Superintendent:

Mary A. Murphy

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Increase supplies line to reflect corrected allocation

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function

Sub-Total				\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Other	Immediate basic needs - clothing, boots, coats, hats, gloves	\$55,000	Homeless Emergency Support (334)
Sub-Total		\$55,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Sub-Total	\$0
-----------	-----

11. Equipment List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$55,000

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9G

**For School Committee Meeting of
February 13, 2024**

SUBJECT: FY24 FC125 Math Acceleration Academies \$62,700

Person(s) preparing Agenda Item: Karen Rundlett, for Heather Russo

Title: Grants Manager

Listing of Attachments (supporting documentation):

Grant Budget

BACKGROUND:

This is a competitive grant to help accelerate the learning of students most affected by the COVID-19 pandemic.

STATUS:

Marlborough has been awarded \$62,700 from the Department of Elementary and Secondary Education's Math Acceleration Academies program.

RECOMMENDATION:

It is recommended that the School Committee accept the funding on behalf of the Marlborough Public Schools.

Recommended by:

Karen Rundlett

Recommended by the Superintendent:

Mary A. Murphy

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
Administrators	February and April Admin	1	4000	Flat	<input type="checkbox"/>	\$8,000	Math Acceleration Academies (125)
Teacher/Instructional Staff Professional Days	February and April Teachers	9	3000	Flat	<input type="checkbox"/>	\$27,000	Math Acceleration Academies (125)
Support Staff	February and April Staff	9	1500	Flat	<input type="checkbox"/>	\$13,500	Math Acceleration Academies (125)
Other	February and April Nurses	1	3000	Flat	<input type="checkbox"/>	\$6,000	Math Acceleration Academies (125)
Sub-Total						\$54,500	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function

Sub-Total				\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
General Classroom Supplies	Supplies for classrooms	\$1,000	Math Acceleration Academies (125)
Sub-Total		\$1,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function
Student Transportation Services	February and April transportation	\$7,200	Math Acceleration Academies (125)

Applicant: Marlborough

0170

Project: FY24 FC125 MATH ACCELERATION ACADEMIES (F)

125-799080-2024-0170

Sub-Total		\$7,200	

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$62,700

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9G

**For School Committee Meeting of
February 13, 2024**

SUBJECT: FY24 Chronic Absenteeism Initiative \$10,000

Person(s) preparing Agenda Item: Karen Rundlett, for Jody O'Brien

Title: Grants Manager

Listing of Attachments (supporting documentation):

Funding Email

BACKGROUND:

The initiative was started to battle chronic absenteeism. Districts that opted into the program were issued \$10,000 to be used to further their goals of deducing chronic asbenteeism.

STATUS:

Marlborough as been awarded \$10,000 through federal funding sourcing via ESSER III Set-Aside (CFDA 84.425U).

RECOMMENDATION:

It is recommended that the School Committee accept the funding on behalf of the Marlborough Public Schools.

Recommended by:

Karen Rundlett

Recommended by the Superintendent:

Mary A Murphy

Email previously received from Jay Sullivan Friday December 15, 2023 4:38 PM

As you know, the Commissioner recently started an initiative to battle Chronic Absenteeism. Districts were invited to participate in this initiative and 170 districts opted into the effort. All districts that opted in were issued a \$10,000 payment to be used to further goal of reducing chronic absenteeism. These payments have now been processed.

The source of this funding was Federal ESSER III State Set-Aside (CFDA 84.425U). Districts should treat this like a DESE Administered Federal grant depositing these funds in a separate account available to the school committee without further appropriation. Funds must be expended by 9/30/24 and must be used in accordance with the attestation districts signed when they opted into this initiative. Districts should be prepared to report these expenditures with all other ESSER reporting requirements.

For End of Year Financial Reporting, districts receiving these funds will be required to report expenditures as a DESE Administered federal grant on their annual End of Year Financial Report (EOYR).